

Appendix 1

Terms of Reference: Shire Hall Project - WDDC Management Board

Purpose of board:

The board will

- Consider any issues to do with the responsibilities as landlord of Shire Hall
- Be the main point of contact for liaison with the tenants of Shire Hall the Shire Hall (Dorchester) Trust (SH(D)T)
- Oversee WDDC's interest in the property
- Promote the integration of Shire Hall into the wider Heritage Quarter vision for Dorchester
- Promote the integration Shire Hall with other heritage offers in West Dorset and throughout Dorset such as the Jurassic Coast and Thomas Hardy inspired projects and events
- Promote Shire Hall as a venue for events

Membership

Chair: Executive Champion

Membership: Two nominations from the Conservative Group
One nomination from the Liberal Democrats Group
One DCP strategic director with responsibilities for Assets/Property

Reporting

The views of the board will be fed back to the Executive Committee, along with any recommendations for decision.

Meeting frequency

The group will meet every six months, unless urgent matters arise, during the 25 year lease period.